

School of Bhakti is in a pioneering chapter of its history. We aspire to create something that will go around the world and touch the lives of people far and wide. We are blessed to have a team of diverse, creative and highly motivated individuals who offer their time and energy in serving others and making the world a happier place! You are welcome to join us and be part of history in the making!

ROLE TITLE

Course Transcription Service.

REQUIREMENTS & RESPONSIBILITIES

- Interested in supporting T&E to develop a comprehensive collection/repository of a variety of resource materials
- Able to patiently dedicate time regularly each week to listen to audio/video recordings, create transcript/notes for each slide and capture Q&A (from previously run courses)
- Creative and willing to develop new slides (where required) related to the course content
- Able to review quality of slides and suitability of course content as well as key messages for the particular level the course is aimed at
- Attention to detail and focused on quality
- Good communication, planning, organisation skills
- Familiar and comfortable working with Microsoft Word and PowerPoint
- Templates will be shared and guidance provided

Great opportunity for dedicated volunteers who are keen to immerse themselves in philosophy whilst shaping the course content to be practical, relevant and universally relatable to all. Amazing service for anyone who enjoys **learning, researching** a specific topic and **developing a new course** which is informative, interesting, infuses a sense of purpose.

T&E is all about offering wisdom in a way that facilitates devotional awakening in the students spiritual journey.

BENEFITS

Practical support and provision of resources to empower you in carrying out your task.

Ongoing support for your spiritual development through courses and discussion groups.

Your team lead will guide you to help you progress in your area of service.

Points of contact where any suggestions, concerns and complaints can be raised. After volunteering for a minimum of three months 50% off all online courses, after volunteering for a minimum 6 months 50% off courses held onsite.



TIME COMMITMENTS

Minimum 5 hours per week, ideally more.

HOW TO APPLY

Please complete the [application form](#)